



**Delaware Court Interpreter Program**  
**ORAL PROFICIENCY EXAM FOR COURT INTERPRETERS**  
**September 11-13, 2024, TESTING SCHEDULE**

The Administrative Office of the Courts of the State of Delaware will be offering the Court Interpreter Certification Oral Proficiency Examination in September 2024 in Wilmington. Testing is offered to those candidates that have attended Delaware's Orientation Seminar for Court Interpreter Candidates and who have successfully completed the Written Examination. Additionally, the Oral Examination is offered to all interpreters in the Court Interpreter Registry who have not scored at state certification levels. **All candidates should come prepared to take all three sections of the exam: sight, consecutive, and simultaneous.**

**TESTING DATES AND LOCATIONS**

Testing dates and locations are as follow:

**WILMINGTON: September 11 - 13, 2024**

Testing times for each date will be scheduled as registrations are received. Priority will be given to Delaware resident candidates.

**REGISTRATION FEE**

The test registration fee is **US\$ 300.00**. A **US\$ 35.00** fee will be assessed for returned checks. The registration fee is refundable only if a cancellation request is received prior to or on the registration closing date of **July 19, 2024**. The registration fee is non-refundable after the registration deadline and for candidates who do not appear at their scheduled time and location.

**REGISTRATION OPENING DATE**

Registration will open **May 13, 2024**.

**REGISTRATION CLOSING DATE**

Registrations will not be accepted after the registration closing date/deadline of **Jul 19, 2024**.

**WHAT HAPPENS AFTER YOU REGISTER?**

After the registration period is closed, you will receive a confirmation form with your test time, directions to the testing site and information about the check-in and testing procedure.

**REFUNDS**

Registration will not be refunded or postponed if you fail to appear for your exam, you arrive late, or cancel your registration after the deadline of July 19, 2024. The exception to this policy is if you are feeling sick at any time before the exam and need to cancel.

**Do not come to the courthouse if you are sick.** If you experience COVID-19 symptoms or experience another medical reason that would prevent you from taking the September test, you will be given the opportunity to register for the next available test or request a refund of your registration fee.

**COVID-19 GUIDELINES**

You will be required to follow all state and judiciary guidelines in effect. For example, if a face covering is required to enter the courthouse, you may need to wear your mask during the entire duration of the exam. Notices and important information can be found at <https://courts.delaware.gov/>.

**IDENTIFICATION**

When you appear for the test, you will be asked to present an official photo identification with the same name that appears in your registration form. Acceptable forms of identification include a driver's license, an official state identification card for unlicensed drivers, or a valid passport. Absent identification, the test will not be administered, and registration fee will not be refunded.

**PROHIBITED ITEMS**

Please read the List of Prohibited Items carefully. A copy is enclosed.



## **Court Interpreter Oral Proficiency Exam**

### **List of Prohibited Items**

Test takers are prohibited from bringing the following items into the examination room:

- Cell phones, smart phones, text messaging devices, personal digital assistants, or other electronic communication devices
- E-readers, tablet computers, laptops, or any type of computer
- Cameras, scanners, audio or video recording devices, or picture-taking devices
- Media players or radios
- Headphones, headsets, or listening devices (belonging to the examinee)
- Language translators
- Calculators
- Watches or other timepieces, smartwatches, or physical activity trackers
- Key fobs
- Firearms or weapons
- Alarms, electronic timers of any kind
- Rulers
- Briefcases, handbags, or backpacks of any kind
- Earplugs or earmuffs
- Hats and/or hoods (except religious apparel) may not be worn on the head
- Food or beverages (unless pre-authorized for medical reasons)